



The ***Las Vegas Tourist Guides Guild***

Practical Tour Guiding Skills

1. Present only accurate and factual information.
2. Be prepared. Research and review your tour destinations, locations, stops, venues and activities.
3. Maintain and update your loose-leaf binder and files about selected tour destinations, venues and activities.
4. Dress and act in a professional manner. Be dependable and be early.
5. Think Interpretation. Demonstrate and compare. Relate to the senses: sight, touch, smell, hearing and taste.
6. Respect rules and regulations within public and Native American lands.
7. Know responsibilities of the tour guide, and the responsibilities of the motor coach driver.
8. Caution clients of dangers in desert and outdoors environment. Watch for warning signs of dehydration and stress in clients.
9. Maintain ethical standards of the Las Vegas Tourist Guides Guild.
10. Meet and exceed client expectations.
11. Be aware of your assignment. Check your paperwork if applicable and deliver what has been promised by your client or by you; follow directions if you are working for a DMC, meeting planner or another tour operator.
12. The tour is not about you, it is about your guest.